

# Société Alzheimer Society

BRANT, HALDIMAND NORFOLK,  
HAMILTON HALTON

## Dementia Experience Assistant – Education Sessions Volunteer Position Description

### Objective

The Dementia Experience Assistant supports the Public Education Coordinator in delivering in-person Dementia Experience education sessions. These sessions use Alzheimer Society-approved materials to help participants better understand the sensory, cognitive, and emotional impacts of dementia. The assistant plays an important role in creating a smooth, engaging, and respectful learning environment for all participants.

### Location & Time Commitment

**Location:** Parkview Meadows Retirement Home  
72 Town Centre Dr, Townsend, ON, N0A 1S0

#### Schedule:

- Full-day commitment: **February 11<sup>th</sup>, 2026. 8:00 a.m. – 5:00 p.m.**
- Volunteers available for **half-day shifts** are still encouraged to apply, as multiple volunteers may share the responsibilities.
- Breaks and a lunch period are included; **please bring your own lunch.**

### Responsibilities & Tasks

#### Session Setup and Facilitation

- Assist with **setting up and dismantling** all materials required for the Dementia Experience session.
- Distribute supplies, props, or materials to participants as needed.
- Guide participants **through the interactive Dementia Experience**, ensuring safety, clarity, and comfort.
- **Sanitize and reset** equipment between groups to maintain hygiene standards.

#### Participant Support & Education

- Help create a **welcoming, inclusive, and supportive environment**, both in-person and through online tools as required.
- Encourage full participation and engagement from all attendees.
- Provide general information about dementia, community resources, and services **when appropriate**, referring participants to Alzheimer Society staff for detailed follow-up.
- Assist with the **debriefing process**, helping participants reflect on their experience.

#### Qualities and Skills

- Ability to comfortably use or learn the online platform(s) used for presentations and coordination.
- Ability to build a **safe, welcoming, and inclusive atmosphere** for volunteers and participants.

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- Interest in or willingness to learn about **dementia**, dementia-friendly practices, and the challenges faced by care partners and individuals living with dementia.
- Strong communication skills, including empathy, patience, and the ability to adjust communication for different audiences.
- Commitment to confidentiality, professionalism, and respectful interactions.

## Training Provided

- Dementia Experience Series training delivered by the Education Department prior to volunteer participation.

## Benefits of Volunteering

- Opportunity to **develop new skills** in public education, facilitation, and dementia-friendly communication.
- Meet new people and become part of a supportive volunteer community.
- Make a meaningful contribution by helping others better understand dementia.
- Strengthen connections within your community.
- Expand your knowledge of dementia-related topics and community resources.
- Receive support in achieving personal or professional goals.

## Boundaries and Expectations

To ensure safety, professionalism, and clarity of role:

- No unsupervised interaction with clients or caregivers, except when incidental to the assigned task.
- Maintain strict **confidentiality**, sharing information only with Alzheimer Society staff when necessary.
- Do **not** provide medical advice, healthcare recommendations, or opinions on treatments or professionals.
- Do **not** share personal contact information with participants or clients.
- Avoid influencing participants with personal beliefs, opinions, or attitudes.

## Preliminary Screening Requirements

- Completion of volunteer application
- Two references
- Police Record Check / Vulnerable Sector Screening
- Confidentiality Agreement
- Conflict of Interest Agreement

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## **Supervision & Ongoing Support**

This role reports to and is guided by the **Public Education Coordinator**, who provides direction, feedback, and support throughout all volunteering activities.

### **How to apply:**

Interested candidates are asked to submit your resume to [volunteers@alzda.ca](mailto:volunteers@alzda.ca) We are committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

**We thank all applicants for their interest however, only those selected for an interview will be contacted.**