

# Soci t  Alzheimer Society

BRANT, HALDIMAND NORFOLK,  
HAMILTON HALTON

## Job Posting

### Title: **Team Lead, Counselling**

---

**Full Time, 18-month Contract**    **Hours:** 35/week (1820 hrs/year)    **Rate of pay:** \$34.50 - \$35.50/hour

**Location:** TBD

**Start Date:** April 2026

---

**About us:** The Alzheimer Society of Brant, Haldimand Norfolk, Hamilton Halton (ASBHNHH) is the local community agency dedicated to supporting families living with dementia. Visit us at <https://alzda.ca>.

The Alzheimer Society values work-life balance. We are an equal opportunity employer and are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We respect, honour, and celebrate the diversity in our community.

---

**Position Summary:** Under the direction of the Director, Clinical Programs and Services, this 18-month contract position is accountable for the development and implementation of strategies to ensure the successful and smooth operation of the Counselling program. This position also provides a minimum of 0.5 FTE Counselling direct service hours.

Office hours are Monday to Friday from 8:30am – 4:30pm however occasional evening and weekend work may be required. This position involves extensive travel throughout our catchment area. This 18-month contract position is covering a maternity leave.

### **Primary Responsibilities:**

Supervision:

- Responsible for conducting regular supervision meetings with all direct reports
- Responsible for ongoing training and orientation of all direct reports
- Scheduling and leading regular team meetings to encourage information sharing, promote team cohesion, seek employee input and develop and engaged and healthy workplace culture
- Provides leadership, coaching and support to direct reports to ensure client service excellence is maintained
- Performs file audits as per accreditation and clinical standards

Program Leadership and Development:

- Ensures team targets are met, issues flagged and potential solutions proposed
- Ensures the smooth operation and continuity of services by responding to and planning for department priorities as per the direction of the Director, Clinical Programs and Services
- Participates in Quality Improvement initiatives

Counselling and Group Facilitation:

- Provides supportive counselling and one-to-one education to persons living with dementia (PLWD) and their families
- Links clients and families to appropriate community resources and agencies based on their assessed needs

- Facilitates support groups

**The above tasks are representative but not all-inclusive.**

**Requirements:**

- Undergraduate degree in Social Work or comparable education
- Membership, in good standing, with a Professional College
- A minimum of 3-5 years of experience in community setting providing counselling services to older adults and PLWD.
- Must have in-depth knowledge of Alzheimer's disease and related dementias.
- Excellent oral and written communication skills.
- Ability to use discretion, sound judgement and tact in handling sensitive/confidential information and situations.
- Knowledge of local community support services.
- Proficiency with Microsoft Office Suite applications and databases.
- Must have a valid driver's license and access to a reliable vehicle.
- Must have regular access to a mobile phone capable of downloading the Microsoft Authenticator app to support two-factor authentication for IT security purposes
- A valid vulnerable sector police check issued within 3 months of the hiring date.
- Ability to speak a second language is an asset

**All employees are expected to abide by the ASBHNHH Code of Conduct.**

**Benefits and Working Conditions:**

- 35-hour work week
- 3 weeks paid vacation to start (+2 additional float days)
- Generous paid sick time after three months
- Excellent Group Benefits package
- Employee Assistance Program
- Collaborative and supportive team environment

---

**How to apply:** Interested candidates are asked to submit a cover letter and resume to [HR@alzda.ca](mailto:HR@alzda.ca) by 11:59pm on March 6, 2026.

We are committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

***We thank all applicants for their interest however, only those selected for an interview will be contacted.***