

Société Alzheimer Society

BRANT, HALDIMAND NORFOLK,
HAMILTON HALTON

Job Posting

Title: **Social Programs Coordinator – The Social**

Part time, Contract

Hours: 17.5/week

Rate of pay: \$27.00/hour + 6% vacation pay

Location: Oakville & Halton Hills **Start Date:** October 1, 2025

About us: The Alzheimer Society of Brant, Haldimand Norfolk, Hamilton Halton (ASBHNHH) is the local community agency dedicated to supporting families living with dementia. Visit us at <https://alzda.ca>.

The Alzheimer Society values work-life balance. We are an equal opportunity employer and are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We respect, honour, and celebrate the diversity in our community.

Position Summary: Under the direction of the Team Lead, Public Education and Social Programs, this position plans, prepares and implements engaging and appropriate recreation programs for persons living with early-stage dementia in Oakville & Halton Hills. These programs are designed to provide cognitive stimulation and social interaction for the PLWD ensuring a safe, stigma-free and inviting environment. All social programs will be delivered in person.

This is a three-and-a-half-year (3.5-year) contract, working 17.5 hours per week, starting October 1, 2025 to March 31, 2029.

Primary Responsibilities:

- Plan, prepare and implement appropriate social programming for participants using a person-centered approach
- Identify and utilize modifications where necessary to meet the client's interests, abilities and needs
- Oversee the set-up and clean-up of the social programs.
- Work collaboratively with clients and volunteers, setting the tone for the program ensuring a welcoming, safe, stigma-free and fun space.
- Complete assessments of potential clients and determine eligibility and appropriateness to the social programming
- Maintain inventory of supplies and purchase supplies as needed
- Completing documentation and statistical reports for the Team Lead and ASO as required

Requirements:

- Degree or diploma in health or social services. R/TRO or CTRS is an asset
- Must have detailed knowledge and understanding of dementia
- Experience in UFirst, Dementiability Methods and Gentle Persuasive Approach (GPA) certifications are an asset
- Demonstrated two (2) years' experience facilitating social and recreation programs for PLWD and their carepartners
- Knowledge of adult education principles

- Excellent communication, interpersonal and presentation skills
- Proficiency with Microsoft Office Suite applications and databases
- Vulnerable sector police check issued within 3 months of the hiring date.
- Must have regular access to a mobile phone capable of downloading the Microsoft Authenticator app to support two-factor authentication for IT security purposes
- Valid driver's license and regular access to a reliable vehicle
- Ability to speak a second language is an asset.

Benefits and Working Conditions:

- 17.5 hours per week
- Employee Assistance Program
- Collaborative and supportive team environment

How to apply: Interested candidates are asked to submit a cover letter and resume to HR@alzda.ca by 11:59pm on September 7, 2025.

We are committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest however, only those selected for an interview will be contacted.