

# Soci t  Alzheimer Society

BRANT, HALDIMAND NORFOLK,  
HAMILTON HALTON

## POSITION POSTING

Position Title: **First Link Care Navigator – Halton**

**Full-time, 24-month Contract (35 hours per week)**

Under the direction of the Team Lead, First Contact, this position will coordinate and integrate supports and services for persons living with dementia (PLWD) and their care partners. The position serves as the key “go-to” point of contact for families and is responsible for identifying needs, supporting self-management goals, and strengthening the communication and care planning linkages between providers across sectors along the continuum of care. The First Link Care Navigator (FLCN) ensures PLWD, and their care partners, have timely access to information, learning opportunities and support.

The Alzheimer Society is an equal opportunity employer and is dedicated to building a workforce that reflects the diversity of our communities in which we serve. We respect the diversity in our community that includes, but is not limited to, race, ethnicity, national origin, gender identity, gender expression, sexual orientation, age, ability, socio-economic status, class, neurodiversity and religion. We are committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request.

The primary office location for this role is Burlington, with travel throughout Halton Region. Office hours are Monday to Friday from 8:30am to 4:30pm, but flexibility for occasional evening and weekend work is required. The hourly range for this role is \$26.85 to \$33.56 based on 1820 hours annually (35 hours per week).

### Duties and Responsibilities

- Meets with PLWDs and care partners to conduct relevant assessments, identifying current and future needs, goals and levels of risk
- Supports clients in navigating the system to access support services, care, and resources.
- Facilitates care conferences with clients and service providers.
- Provides follow-up to ensure ongoing collaboration between clients and services providers
- Provides support to clients as they transition through health, social, and residential care systems.
- Develops strategies to address and overcome barriers in effective coordination/integration of supports and services.
- Maintains confidential, accurate client records in compliance with privacy legislation, professional standards, and internal policies.
- Collects, maintains, and reports on required quantitative and qualitative data to support provincial monitoring, evaluation and reporting initiatives.
- Takes an active role in promoting and protecting personal health and safety and the health and safety of others, both staff and consumers. [Sec. 28(2) OHSA]

**All employees are expected to abide by the ASBHNHH Code of Conduct.**

### Educational and Experience Requirements:

- Post secondary degree in social work, gerontology, nursing or other health related field
- Member of a professional college is preferred
- Demonstrated three (3) to five (5) years of client service experience in the health and/or social service sectors.
- Experience working with persons living with dementia along with an in-depth knowledge of Alzheimer’s disease

and related dementias.

- Experience in assessment, care planning and care coordination
- Strong knowledge of client-centered philosophy.
- Knowledge of services, supports, clinical, social, and institutional care available in the community.
- Knowledge of clinical practices and training models in the field of dementia (e.g., P.I.E.C.E.S. and U-First!)
- Understanding of the role and linkages between primary care, community care and specialized geriatric providers
- Must have proficiency with Microsoft Office Suite applications and databases
- Must have a valid driver's license and access to a reliable vehicle
- Clear criminal record check for the vulnerable sector
- Fluency in a second language is an asset
- Ability to lift a minimum of 12 pounds

**Benefits and Working Conditions:**

- 35-hour work week
- 3 weeks paid vacation to start (+2 additional float days)
- Generous paid sick time after 3 months
- Employee Assistance Program
- Collaborative and supportive team environment

Interested candidates are asked to submit a cover letter and resume to [HR@alzda.ca](mailto:HR@alzda.ca) by August 5, 2024.

***We thank all applicants for their interest however, only those selected for an interview will be contacted.***